

APPENDIX B

Audit & Scrutiny Committee
Brentwood Leisure Trust Working Group
3rd March 2021

Identification of information required to assist review.

No	Information required.
Original decision/process	
1	Political context Why was the decision made For what reasons?
2	What was the procurement process
3	What legal advice was provided
Audits/Reviews	
4	Have any Internal audit reviews been undertaken
5	Any reviews been undertaken by the Council
Reports/Minutes	
6	Copies of Board minutes
7	Reports received from BLT at Executive/Political level
8	Names/positions at Executive/Board level
Finance	
9	Copies of accounts
10	Details of any grants that BLT may have received.
11	Details of grants/monies from the Council to BLT
12	What is the cost to creditors

No	Information required.
Assets/Leases	
13	How did the Council asset manage the building and the lease
14	Details of the leases (where they full repairing)
15	Any strategic discussions regarding the building
Future	
16	What's the immediate future of the building
17	Can we learn from other Trusts